

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
DECEMBER 16, 2024 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma, December 16, 2024 at 6:30 p.m. with Mayor Mark Hamm presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Rob Clark
Councilman, Ward II

Sid Porter
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Porter, Hunt, Williams, Webb, Hamm
ABSENT: Clark

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Parks and Recreation Director, Sue Wood; Information Technology Director, David Thompson; Police Chief Todd Gibson; Project-Grants Manager, Kahley Gilbert; and Public Affairs Director/Assistant City Manager, Deidre Ebrey.

Mayor Hamm presented a plaque to Representative Jason Blair, former City Councilman for Ward 3, in honor of his 15 years of service on the Moore City Council. He stated that he served with some amazing men and woman who were able to accomplish a lot of great things; however, he did not feel that would have been possible without the support of management, the department heads, and employees. He indicated that he enjoyed working with the other council members because they each had the same mission in mind, to make the City better. Representative Blair expressed his appreciation for the plaque.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 2, 2024.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD OCTOBER 1, 2024.
- C) ACCEPT 129.84 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM DEL REAL, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY FOR CONSTRUCTION OF THE NE 12TH STREET (I-35 TO EASTERN AVENUE) PROJECT.
- D) ACCEPT 549.86 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM TRIVENI, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY FOR CONSTRUCTION OF THE NE 12TH STREET (I-35 TO EASTERN AVENUE) PROJECT.

- E) ACCEPT 167.84 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM HOSOMAKI INVESTMENTS, LLC, FOR CONSTRUCTION OF THE NE 12TH STREET (I-35 TO EASTERN AVENUE) PROJECT.
- F) ACCEPT 229.17 SQ. FT. OF TEMPORARY CONSTRUCTION EASEMENT FROM HOSOMAKI INVESTMENTS, LLC, FOR CONSTRUCTION OF THE NE 12TH STREET (I-35 TO EASTERN AVENUE) PROJECT.
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$4,083,989.19.

Councilman Williams moved to approve Consent Docket Items 2A through 2G, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 3 being:

CONSIDER ACCEPTANCE OF THE CITY'S FINANCIAL AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024.

John Parker, Finance Director, stated that the City's financial audit for fiscal year ended June 30, 2024 was complete. Mr. Parker advised that Bob Dillon with Dillon and Associates would present his findings and answer any questions. Mr. Dillon stated that their finding was an unmodified opinion indicating there were no material misstatements in the financial statements as a whole. An unmodified opinion was also issued on internal controls and governmental compliance. There were no findings or questioned costs. Mr. Dillon referred Council to the audit report section entitled "Management's Discussion and Analysis" which is a summary of the financial statements. He indicated that there are footnotes containing supplemental information related to budgets and retirement information. Statistical information is provided in the last section which contains a ten-year summary of population, construction, tax base, and total revenues and expenditures. They completed a calculation of the City's millage rate which stood at 14.5, which is close to where it has been over the past several years. The collection ratio is about 100% of the property tax billings. They also looked at the debt service coverage ratio of 5.6 which is primarily sales tax designated towards debt service and excess sales tax returned to the general fund. The City Council thanked Mr. Dillon who in turn expressed appreciation to staff for their assistance in obtaining the necessary documentation needed to perform the audit.

Councilwoman Hunt moved to accept the City's Financial Audit Report for the fiscal year ended June 30, 2024, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 4 being:

CONSIDER ADOPTION OF RESOLUTION NO. 102(24) APPROVING AND AFFIRMING AN ADDENDUM TO LEASE/PURCHASE AGREEMENT AND AUTHORIZING THE EXECUTION OF THE SAME; ACKNOWLEDGING ASSIGNMENT OF INTEREST; AND AUTHORIZING CITY OFFICIALS TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS IN CONNECTION WITH THE AFOREMENTIONED TRANSACTION.

Brooks Mitchell, City Manager, stated that Agenda Items No. 4 and 26 are companion items related to financing the acquisition, construction, and equipping of an animal shelter, various street projects, and paying certain costs of issuance. Resolution No. 102(24) will close out the credit line as it matures on the lease/purchase. The amortization schedule will show how the bond proceeds will be used to make payments in future issues without raising the millage rate above 16.5 mills. Chris Gander, the City's financial advisor, and Terri Hawkins, bond counsel, are in attendance to answer any questions regarding the items.

Councilman Webb moved to adopt Resolution No. 102(24) approving and affirming an Addendum to the Lease/Purchase Agreement and authorizing the execution of the same; acknowledging assignment of interest; and authorizing city officials to execute any and all necessary documents in connection with the aforementioned transaction, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 5 being:

CONSIDER APPROVAL OF THE CITY OF MOORE HOME REPAIR PROGRAM MANUAL.

Kahley Gilbert, Project-Grants Manager, advised that the proposed Home Repair Program was developed to assist in the management of blighted areas. Eligibility requirements are as follows:

- The residence must be owner occupied and located within Moore city limits
- The applicant must have lived in the home for at least a year
- The applicant's household income must be at or below 80% of area median income

Ms. Gilbert stated that the funding will be a forgivable loan after 4 years. To assist as many households as possible, the maximum funding amount will be \$5,000; however, in situations where it is necessary to eliminate specific safety, health, and sanitation hazards, project costs may be approved up to \$10,000. With the \$60,000 budget allocation she estimated that 12 households will benefit from the program.

Councilman Williams asked if the contractors will be licensed. Ms. Gilbert indicated that contractors must be licensed with the City and will be subject to the same inspection process. Councilwoman Hunt inquired about notification of the application process. Ms. Gilbert stated that the application and additional information regarding the Home Repair Program will be posted on the City's website. At the request of Councilwoman Griffith, Ms. Gilbert indicated that staff will also post information regarding the program and application process in the newsletter.

Councilman Williams moved to approve the City of Moore Home Repair Program Manual, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 6 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH EAGLE CONSULTANTS, INC. IN THE AMOUNT OF \$1,968,000 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE WASTEWATER TREATMENT PLANT EFFLUENT DISCHARGE PIPELINE RELOCATION PROJECT.

Jerry Ihler, Assistant City Manager, stated that the Oklahoma Turnpike Authority ("OTA") will be constructing the east-west connector between Newcastle and I-35 along a section of Indian Hills Road. The City has two effluent discharge lines which transport treated water from the wastewater treatment plant located east of I-35 to the Canadian River approximately 4.5 miles to the west. Because both lines run parallel to Indian Hills Road they must be relocated and the opportunity taken to update the lines at that time. Mr. Ihler noted that Eagle Consultants did the design of the last section of pipeline in the area. Mr. Ihler recommended an agreement with Eagle Consultants in the amount of \$1,968,000 for design of the effluent discharge pipeline relocation since they are already very familiar with the project.

Councilman Williams asked how the design and construction costs would be funded. Mr. Ihler advised that the Oklahoma Turnpike Authority indicated they would pay for 100% of the design services. An item for construction costs will be on an upcoming agenda; however, discussions with the OTA indicate they will likely be covering 100% of the cost of construction.

Councilwoman Hunt moved to approve an agreement with Eagle Consultants, Inc. in the amount of \$1,968,000 for professional engineering services for the Wastewater Treatment Plant Effluent Discharge Pipeline Relocation Project, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 7 being:

CONSIDER APPROVAL OF AMENDMENT NO. 2 TO THE AGREEMENT WITH MESHEK AND ASSOCIATES IN THE AMOUNT OF \$13,400 FOR DESIGN REVISIONS TO THE CHANNEL BOTTOM FOR THE SE 4TH AND BRYANT AVENUE STREET AND DRAINAGE IMPROVEMENT PROJECT.

Jerry Ihler, Assistant City Manager, indicated that the City has been working to resolve problems with the bottom of the channel located at SE 4th and Bryant Avenue so that the manufacturer will accept the product to be used on the side slopes. Mr. Ihler advised that Meshek and Associates spent time working with the contractor and coordinating with the manufacturer on the redesign of a portion of the project. The proposed Amendment No. 2 to the agreement in the amount of \$13,400 is for the necessary design revisions.

Councilwoman Griffith moved to approve Amendment No. 2 to the Agreement with Meshek and Associates in the amount of \$13,400 for design revisions to the channel bottom for the SE 4th and Bryant Avenue Street and Drainage Improvement Project, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 8 being:

CONSIDER AUTHORIZING CITY STAFF TO SOLICIT PROPOSALS FROM QUALIFIED FIRMS TO UPDATE THE MOORE LAND DEVELOPMENT CODE

Elizabeth Weitman, Community Development Director, stated that the City Council approved an update to the Moore Land Development Code in this year's budget. Staff is requesting authorization to solicit Request for Proposals specifically for the zoning and subdivision regulations. This would involve a comparison of codes with peer cities and making recommendations to modernize the document by including best practices, incorporating images and diagrams in explanation of certain land use actions, and establishing appropriate regulations where needed. Some of the items to be included in the update are:

- Refine, delete, or update existing zoning districts, especially the C-6 Central Business District.
- Performance and design standards for commercial developments/land uses.
- Establish driveway access management standards for local, collector, and arterial roadways.

Ms. Weitman advised that if the item is approved staff would begin soliciting RFPs in January 2025.

Councilman Webb moved to authorize City Staff to solicit proposals from qualified firms to update the Moore Land Development Code, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 9 being:

CONSIDER APPROVAL OF A CHANGE ORDER TOTALING \$6,428.84 TO SILVER STAR CONSTRUCTION, UNDER THE FY 24-25 PUBLIC WORKS MAINTENANCE CONTRACT, FOR THE REPLACEMENT OF CRACKED CONCRETE WALKING TRAIL PANELS AND INSTALLATION OF ADA-COMPLIANT BENCH LOCATIONS AT VETERANS MEMORIAL PARK DUE TO AN INCREASE IN LABOR AND CONSTRUCTION COSTS.

Sue Wood, Parks and Recreation Director, stated that the change order for work at Veterans Memorial Park is necessary because the quantities exceeded the original estimate.

Councilman Webb moved to approve a change order totaling \$6,428.84 to Silver Star Construction, under the FY 24-25 Public Works Maintenance contract, for the replacement of cracked concrete walking trail panels and installation of ADA-compliant bench locations at Veterans Memorial Park due to an increase in labor and construction costs, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 10 being:

CONSIDER APPROVAL FOR THE PARKING LOT ENHANCEMENT OF THE NW BUCK THOMAS PARKING LOT AND KIWANIS PARK PARKING LOT IN THE ESTIMATED AMOUNT OF \$958,899.80 UTILIZING SILVER STAR CONSTRUCTION, UNDER THE FY 24-25 PUBLIC WORKS MAINTENANCE CONTRACT.

Sue Wood, Parks and Recreation Director, advised that the parking lot projects at Buck Thomas Park and Kiwanis Park is a joint effort between Silver Star Construction and the County. The projects were reviewed but not included in the current budget since the proposed funding source would be the ¼ cent sales tax renewal which wasn't voted on until November 2024. Because the item was approved by the voters Ms. Wood recommended moving forward with the projects. She stated that a budget supplement would be submitted at a later date if the item is approved by Council.

Councilman Porter moved to approve the Parking Lot Enhancement of the NW Buck Thomas Parking Lot and Kiwanis Park Parking Lot in the estimated amount of \$958,899.80 utilizing Silver Star Construction, under the FY 24-25 Public Works Maintenance Contract, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 11 being:

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2025 MOORE TABLE TENNIS PROGRAM AT THE MOORE COMMUNITY CENTER.

Sue Wood, Parks and Recreation Director, advised that Agenda Items No. 11 through 15 are Sports Association Agreements for 2025. Ms. Wood indicated that all of the associations are now in compliance with all facility, program, and financial recording requirements. The sports associations made presentations to the Parks Board after which each agreement was discussed and approved. The term of the contract has been changed to run from January 1, 2025 through December 31, 2025. If the agreements are approved Parks and Recreation will hold a follow-up meeting with the associations to discuss the implementation of the contracts.

Councilman Porter asked if any changes had occurred in the leadership roles. Ms. Wood advised that each association has the same leadership as in 2024.

Councilman Williams moved to approve a Sports Association Agreement for the 2025 Moore Table Tennis Program at the Moore Community Center, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 12 being:

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2025 MOORE YOUTH BASEBALL PROGRAM HELD AT BUCK THOMAS PARK.

Councilman Williams moved to approve a Sports Association Agreement for the 2025 Moore Youth Baseball Program held at Buck Thomas Park, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 13 being:

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2025 MOORE YOUTH SOCCER PROGRAM HELD AT BUCK THOMAS PARK AND QUAIL RIDGE PARK.

Councilwoman Griffith moved to approve a Sports Association Agreement for the 2025 Moore Youth Soccer Program held at Buck Thomas Park and Quail Ridge Park, second by Councilman Porter. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 14 being:

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2025 MOORE YOUTH GIRLS SOFTBALL PROGRAM HELD AT BUCK THOMAS PARK.

Councilwoman Hunt moved to approve a Sports Association Agreement for the 2025 Moore Youth Girls Softball Program held at Buck Thomas Park, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 15 being:

CONSIDER APPROVAL OF A SPORTS ASSOCIATION AGREEMENT FOR THE 2025 MOORE FOOTBALL PROGRAM HELD AT BUCK THOMAS PARK.

Councilman Williams moved to approve a Sports Association Agreement for the 2025 Moore Football Program held at Buck Thomas Park, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 16 being:

CONSIDER APPROVAL OF THE CHANGE TO VOYA FINANCIAL AS THE PROVIDER FOR THE CITY'S RETIREMENT PLAN AS PRESENTED AT THE SEPTEMBER 16, 2024 COUNCIL MEETING.

Christine Jolly, Human Resources Director, advised that Steve Conkin of Conkin Financial Group, and the City's retirement advisor, presented a proposal at the September 16, 2024 City Council meeting to change the City's retirement plan provider for the 457(b) and the 401(a) plans from Empower, formerly Mass Mutual, to Voya Financial. In 2023 Ms. Jolly stated that the City was dissatisfied with the current company's customer service and Mr. Conkin was asked to research new providers. Five companies submitted bids. Voya and Nationwide were selected to make a presentation to staff in November 2023. Ms. Jolly stated that although both providers offered better pricing than Empower, Voya was selected for its focus on delivering superior participant experience with better outcomes, and because it is anticipated that switching to Voya will save participants over \$9,000 annually across the 401(a) and 457(b) plans at current asset levels. She noted that Voya will provide recordkeeping services, including enrollment, a participant website, customer service, payroll contribution processing, and plan sponsor website, evaluation of employee's accounts, participant statements, and tax reporting.

Councilman Webb moved to approve the change to VOYA Financial as the provider for the City's retirement plan as presented at the September 16, 2024 Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 17 being:

CONSIDER APPROVAL OF AN AGREEMENT FOR ADMINISTRATIVE SERVICES BY PENSION SOLUTIONS FOR THE VOYA FINANCIAL RETIREMENT PLAN.

Christine Jolly, Human Resources Director, advised that the item is a companion to Agenda Item No. 16. Ms. Jolly noted that Steve Conkin, the City's retirement advisor, also recommended during his presentation at the September 16, 2024 City Council meeting that the City contract with Pension Solutions, Inc. ("PSI") as the third-party administrator for the 401(a) and 457(b) plans if Council voted to change the City's retirement plan provider to VOYA Financial. In November 2023 PSI presented their services to staff which included reviewing plan provisions, conducting compliance testing and reviews, preparing plan documents, assisting with the transition from Empower to VOYA, supporting employee eligibility for vesting and contributions, and facilitating plan benefit payments such as loans and withdrawals back to employees. She stated that engaging a separate third-party administrator will streamline plan operations for the City and ensure participants maximize their benefits.

Councilman Williams moved to approve an agreement for administrative services by Pension Solutions for the VOYA Financial Retirement Plan, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 18 being:

CONSIDER APPROVAL OF A GROUP ANNUITY CONTRACT WITH STANDARD INSURANCE COMPANY ALLOWING THE CITY'S DEFERRED COMPENSATION PLAN 401(A) TO RECOUP THE EXIT CHARGES LEVIED BY EMPOWER DUE TO THE TRANSFER OF THE PLAN TO VOYA FINANCIAL WITHOUT FINANCIAL LOSS TO THE PLAN.

Brooks Mitchell, City Manager, asked that the item be tabled at the request of staff.

Councilwoman Hunt moved to table Agenda Item No. 18, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 19 being:

CONSIDERING APPOINTING KATHY GRIFFITH, MELISSA HUNT, AND SID PORTER TO THE MAYOR'S COMMITTEE TO STUDY COMMUNITY IDENTITY.

Mayor Hamm wanted to ensure that the community of Moore doesn't get lost in the metroplex. He felt that Moore should keep its own unique identity. He indicated that he had a list of items that he would like a committee to look into. Mayor Hamm advised that Council Members Griffith, Hunt, and Porter agreed to serve on the committee. He stated that Brooks Mitchell, City Manager, will appoint an employee to sit on the committee and offer technical assistance throughout the process. He encouraged the committee members to reach out to other council members and members of the community to obtain their input. He indicated that he was excited to hear their recommendations on how to keep Moore unique.

Councilman Webb moved to appoint Kathy Griffith, Melissa Hunt, and Sid Porter to the Mayor's Committee to study Community Identity, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:59 P.M.

Agenda Item Number 20 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD DECEMBER 2, 2024.
- B) RATIFY ACTION OF THE CITY COUNCIL REGARDING CHANGING THE CITY'S RETIREMENT PLAN PROVIDER TO VOYA FINANCIAL.
- C) RATIFY ACTION OF THE CITY COUNCIL REGARDING AN AGREEMENT FOR ADMINISTRATIVE SERVICES BY PENSION SOLUTIONS FOR THE VOYA FINANCIAL RETIREMENT PLAN.
- D) RATIFY ACTION OF THE CITY COUNCIL REGARDING A GROUP ANNUITY CONTRACT WITH STANDARD INSURANCE COMPANY ALLOWING THE CITY'S DEFERRED COMPENSATION PLAN 401(A) TO RECOUP THE EXIT CHARGES LEVIED BY EMPOWER DUE TO THE TRANSFER OF THE PLAN TO VOYA FINANCIAL WITHOUT FINANCIAL LOSS TO THE PLAN.
- E) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$1,876,061.13.

Trustee Hunt moved to table Consent Docket Item 20D, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Trustee Hunt moved to approve Consent Docket Items 20A-20C, and 20E, second by Trustee Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 21 being:

CONSIDER APPROVAL OF AN EXCESS PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY POLICY WITH RICHMOND NATIONAL INSURANCE COMPANY IN THE AMOUNT OF \$47,597.19 WITH GLENN HARRIS AND ASSOCIATES AS AGENT.

Brian Miller, Risk Manager, advised that the City's insurance agent shopped the market for renewal of the Excess Public Officials and Employment Practices Liability insurance policy and found that Richmond National Insurance Company offered a decrease in the premium of \$2,000 compared to last year with the same level of coverage.

Trustee Webb moved to approve an Excess Public Officials and Employment Practices Liability policy with Richmond National Insurance Company in the amount of \$47,597.19 with Glenn Harris and Associates as agent, second by Trustee Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

Agenda Item Number 22 being:

CONSIDER APPROVAL OF THE PROPERTY AND CONTENTS INSURANCE POLICY THROUGH OMAG, AN EXCESS PROPERTY AND CONTENTS INSURANCE POLICY WITH \$45 MILLION OF COVERAGE THROUGH PEACHTREE INSURANCE, EXCESS FLOOD INSURANCE POLICY, OPTION 3, WITH \$500,000 SUBLIMIT PER BUILDING OF COVERAGE THROUGH VOYAGER INDEMNITY INSURANCE COMPANY, CYBER LIABILITY INSURANCE THROUGH UNDERWRITERS AT LLOYD'S, AND PHYSICAL DAMAGE COVERAGE FOR THE CITY'S SANITATION TRUCKS, FIRE TRUCKS, AND MOBILE COMMAND UNIT THROUGH RLI WITH A TOTAL PREMIUM FOR ALL COVERAGE IN THE AMOUNT OF \$970,251.57, WITH RUSSELL HOLLINGSWORTH OF DILLINGHAM INSURANCE AS AGENT.

Brian Miller, Risk Manager, stated that the item is for renewal of five different property insurance policies.

- Cyber Liability Insurance has the same level of coverage and the same premium as last year.
- Physical Damage Coverage for the sanitation trucks, fire trucks, and mobile command unit with a premium amount of \$198,000 which is a 7% increase over last year due to the addition of new sanitation trucks and one claim on a fire truck.
- Property Insurance on total property valued at \$237 million which is an increase of \$30 million compared to last year based on the statement of values. The premium is \$523,000, which is a 12% increase over last year for \$100 million in coverage. Because there is a gap between the \$100 million coverage and the \$237 million in property, Mr. Miller recommended excess property insurance coverage in the amount of \$45 million. The premiums is \$105,000 which is a 14%

increase over last year. Mr. Miller felt that the combination of the two policies would provide adequate coverage.

- Excess Flood Insurance – The City's agent provided three options for Excess Flood Insurance on the Moore Public Library, the Moore Community Center, and each of the buildings at the Wastewater Treatment Plant. Mr. Miller recommended Option 3 with a \$500,000 sublimit per building. He noted that this is additional insurance since those buildings are already covered under the property insurance policy. The premium for the excess coverage is \$43,645.

The total premium for all five of the insurance policies is \$970,251.57. Mr. Miller advised that because there were no property claims filed last year the City anticipates receiving a \$40,000 to \$45,000 premium rebate in February or March 2025. Mr. Miller stated that Russell Hollingworth with Dillingham Insurance was available to answer any questions.

Trustee Hunt moved to approve the Property and Contents Insurance policy through OMAG, an Excess Property and Contents Insurance policy with \$45 million of coverage through Peachtree Insurance, Excess Flood Insurance policy, Option 3, with \$500,000 sublimit per building of coverage through Voyager Indemnity Insurance Company, Cyber Liability Insurance through Underwriters at Lloyd's, and Physical Damage coverage for the City's sanitation trucks, fire trucks, and mobile command unit through RLI with a total premium for all coverage in the amount of \$970,251.57, with Russell Hollingsworth of Dillingham Insurance as agent, second by Trustee Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:06 P.M.

Agenda Item Number 23 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD DECEMBER 2, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$81,419.87.

Trustee Williams moved to approve Consent Docket Items 23A and 23B, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 7:07 P.M. WITH CHAIRWOMAN KATHY GRIFFITH PRESIDING:

Agenda Item Number 24 being:

ROLL CALL

PRESENT: Porter, Hunt, Hamm, Williams, Webb, Griffith
ABSENT: Clark

Agenda Item Number 25 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD NOVEMBER 18, 2024.

Trustee Hunt moved to approve Consent Docket Item A, second by Trustee Williams. Motion carried unanimously.

Ayes: Porter, Hunt, Hamm, Williams, Webb, Griffith
Nays: None
Absent: Clark

Agenda Item Number 26 being:

CONSIDER ADOPTION OF RESOLUTION NO. 29(24) APPROVING AN ADDENDUM TO LEASE/PURCHASE AGREEMENT BETWEEN THE AUTHORITY AND THE CITY OF MOORE, OKLAHOMA; ACKNOWLEDGING ASSIGNMENT OF INTEREST; AUTHORIZING AND DIRECTING THE EXECUTION OF THE DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Brooks Mitchell, City Manager, recommended approval of the item which was a companion item to Agenda Item No. 4.

Trustee Williams moved to adopt Resolution No. 29(24) approving an Addendum to Lease/Purchase Agreement between the Authority and the City of Moore, Oklahoma; acknowledging assignment of interest; authorizing and directing the execution of the documents relating to the transaction; and containing other provisions relating thereto, second by Trustee Porter. Motion carried unanimously.

Ayes: Porter, Hunt, Hamm, Williams, Webb, Griffith
Nays: None
Absent: Clark

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:08 P.M. WITH MAYOR MARK HAMM PRESIDING:

Agenda Item Number 27 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Hunt thanked the City for the work that was performed in East Hills. She commented that a resident came to her to express her appreciation.

Councilman Porter thanked staff for their hard work on the well-attended Christmas events. He felt that Moore was a leader in the nation on a lot of things. During weather events the community comes together and became known as Moore Strong. He felt that the work on the Mayor's committee will primarily be staying on top of things and getting everyone's input. He commented that we have a good City Manager and department heads, and employees working together. He felt blessed to live here and be a part of that. He wanted to wish everyone a Merry Christmas and a blessed New Year and thanked everyone for what they do.

Mayor Hamm indicated that he participated in the Shop with a Cop event on December 14, 2025. He advised that this was the 14th year that the Moore Police Department hosted this event. He stated that he also attended a Moore Public Schools Foundation groundbreaking on December 10, 2024 for the Building Bridges Program. Mayor Hamm advised that the Moore Fire Department has been holding their Santa Express since the early 1980s. They were able to help over 400 families. The Moore Christmas Parade of Lights was held on December 7, 2024 and was hosted by the Old Town Association and businesses.

Mayor Hamm recommended drivers to not block the intersection at 19th and Telephone. He requested that everyone remain patient during the heavy holiday traffic. He advised that the 27th and Eastern project with Cleveland County is nearing completion. Mayor Hamm expressed his appreciation for the City departments and business community for being a light in the dark world.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, congratulated the Parks Department for a successful Christmas Spectacular and Breakfast with Santa events. He also thanked the police and fire departments for their support during the full weekend of scheduled holiday events.

Agenda Item Number 28 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Hamm
Nays: None
Absent: Clark

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:14 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ROB CLARK, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2024.

ATTEST:

VANESSA KEMP, City Clerk