MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE MAY 15, 2025

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on May 15, 2025 in the Council Chambers, Moore City Hall, 301 N Broadway, Moore, Oklahoma.

AGENDA ITEM NO. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

Present:	Louie Williams	Kathy Garrity	Sean Evans	Kelley Mattocks	Rodney VanWinkle	Ralph Sherrard
Absent:	Janie Milum	Melissa Hunt				
Staff:	Kahley Gilbert, Project-Grants Manager			Sky Larson, Administrative Assistant/Recording Secretary		

AGENDA ITEM NO. 2: PLEDGE OF ALLEGIANCE

AGENDA ITEM NO. 3: APPROVAL OF MINUTES OF THE NOVEMBER 14, 2024 CDBG ADVISORY COMMITTEE MEETING

Motion: Kelley Mattocks makes a motion to approve the minutes of the November 14, 2024 CDBG Advisory Committee Meeting. Sean Evans seconds the motion. Roll is called.

Ayes:	Rodney VanWinkle	Kathy Garrity	Louie Williams	Sean Evans	Kelley Mattocks
Nays:					
Abstained:	Ralph Sherrard				
Absent:	Melissa Hunt	Janie Milum			
Staff:	Kahley Gilbert, Project-Grants Manager			Sky Larson, Administrative Assistant/Recording Secretary	

AGENDA ITEM NO. 4: PUBLIC SERVICE APPLICANT PRESENTATIONS

Chairman Louie Williams states that **Aging Services, Inc.** will present first.

Executive Director, Tammy Vaughn, will be presenting on behalf of Aging Services.

Tammy Vaughn begins the presentation:

Aging Services, Inc. submitted a City of Moore CDBG proposal in the amount of $30,000.00 for the following: To provide hot home delivered meals to at least 65 senior adult residents in Moore during the 25-26 fiscal year. The meals will be provided five days per week for a total of 260 servings per year at a unit cost of $5.00. The cost to provide meals to one homebound senior adult for an entire year is $1,300.00. CDBG funds will cover 50% of the annual cost for at least 65 participants. The amount to be paid by other ASI funds would then be $12,250.00. Due to increase in food and labor costs, our Aging Services Advisory Council voted on May 12th, 2025 to raise the unit cost to $6.00 per meal. Aging Services is serving more seniors in Moore. As of May 10th, 2025 Aging Services currently delivers 107 meals to homebound seniors in the Moore city limits Monday through Friday 260 days per year. All homebound seniors served by the City of Moore CDBG funding stays with the seniors in need within the Moore city limits. So far for fiscal year 24/25 Aging Services has served over 21,408 meals from July 1, 2024 through April 30, 2025 in the City of Moore operating from the Moore Brand Senior Center. By the end of fiscal year 24/25 ASI estimates serving nearly 27,000 meals to Moore homebound seniors. Aging Services has ten delivery routes that go out Monday through Friday all over the City of Moore to deliver meals to homebound seniors. With the help of CDBG funding Aging Services was able to serve more seniors than ever in Moore and added twelve Moore seniors from the waiting list to routes. Aging Services current wait list in Moore is down to sixteen. The support we received by the City of Moore staff and residents at the annual ASI chili cook-off helped us alleviate ten more seniors from the waiting list this year. For fiscal year 25/26 with the help of the City of Moore CDBG funding and more volunteers, Aging Services in Moore would add three more delivery routes and get all Moore seniors off the waiting list. I'm going to show you a video and it will end kind of abruptly because Sharon started talking to you about her health. Sharon who is 81 has lived in the City of Moore for 27 years and the Moore area for a total of close to 40 years. Sharon has been receiving home delivered meals from Aging Services since 2021. She recently shared with our staff her thoughts on the importance of receiving home delivered meals.

A video of Sharon begins playing in which she is being interviewed and states:

What's your name? Sharon Osborn.
How long have you lived in the City of Moore or the Moore area? About 40 years.
You receive home delivered meals every day. Can you tell me what that means to you, to receive the home delivered meals? I know that I have someone that I can talk to come here for a few minutes. Basically, it's health related and really good.
Does it help with your cost and your daily living as well as not having to cook? Yes. I don't have to cook at all and it helps my daily living.

The video concludes and Tammy continues presenting:

I hope you can hear how much this means to Sharon. It's very important to her and she's very attached to the person who delivers her meals every day. One thing that we don't think about besides nutrition, is that few minutes where she says she gets someone to talk to for a few minutes Monday through Friday and that is incredibly important. Aging Services has had the honor and privilege of being awarded the CDBG grant since 2010. We have been good stewards of the funds we have received. Aging Services' ability to help City of Moore seniors is because of the funding you provide. Funding is more important than ever in this next fiscal year. The state and federal funds that Aging Services receives have been cut for the next fiscal year and we have more seniors that need our services than ever before. Per OKDHS, in 2025, it's estimated that around a quarter million Oklahoman's will become over the age of 60. Many food insecure and vulnerable seniors in this community receive services because of the City of Moore Community Development Block Grant. On behalf of our board, staff, volunteers and Moore seniors we serve, we thank you for your consideration of grant funds again this year.

Tammy Vaughn completes the presentation. It is now open for questions.

Sean Evans asks: You are requesting $30,000.00 this year and $20,000.00 last year, you've got 93 people to serve right now with 39 waiting, is that right?

Tammy Vaughn states: Yes.

Sean Evans asks: What were the numbers around this time last year of people served and waiting?

Tammy Vaughn states: We had close to 92 people so about the same, but with more waiting this time.

Chairman Louie Williams states that **Catholic Charities of the Archdiocese of Oklahoma City, Inc.** will present next.

The Director of Sanctuary Women's Development Center, Sheila McPherson, presents on behalf of Catholic Charities of the Archdiocese of Oklahoma City.

Sheila McPherson begins the presentation:

At the center we offer showers and laundry, computers, case management to help them with housing and getting referrals for help with things such as substance abuse, health, and domestic violence. We also have life skills classes, GED classes, exercise classes, and appointment classes to help them get back on their feet. We have been open since 2014 in the Norman area and in 2009 we were in the Oklahoma City area. We are open 8:30am to 4:00 pm Monday through Friday. We offer hygiene items to take a shower, if they are needing housed we offer them help because most of them do not have income and are on section 8, we have computers and phones that are available for them during the day time, and clothing. We also offer them financial assistance which are deposits which do help us in the Moore area. I was also hoping we could get assistance with rent to help them get moved in. We are seeing an increase in clients that we can assist in Moore. We can help with emergency rent or electricity assistance to prevent them from being unhoused. This continues us to be a resource for the Moore area. We can also offer case management to help them stay housed much longer.

Sheila McPherson completes the presentation. It is now open for questions.

Kahley Gilbert asks: Last year they were funded for deposit assistance, but we haven't received any invoicing yet. Have you funded any deposits this year? And if so, how many are here in Moore?

Sheila McPherson states: Yes, maybe around five. We have noticed more people asking for help with rental assistance which is why we asked the question if we can use the funds received for that instead this upcoming year.

Chairman Louie Williams states that **Central Oklahoma Community Action Agency** will present next.

Community Resource Development Coordinator for Cleveland County, Amy Bergseth, will be presenting on behalf of the Central Oklahoma Community Action Agency.

Amy Bergseth begins the presentation:

Currently we have an office out of the Moore Faith Medical Clinic located at 224 S. Chestnut Avenue in Moore. This is our overview of the request for funds. COCAA or Central Oklahoma Community Action Agency helps low-income individuals and families avoid economic uncertainty mostly by first providing emergency assistance and also case management and referrals with other services. Although we are the one organization for Cleveland County there are more than 1,000 agencies across the United States. It started in 1962 with Lyndon B. Johnson's Poverty and Economic Opportunity Act. It was seen as something new and revolutionary and it allowed low-income individuals to be a voice and participate in the helping to alleviate poverty. There's at least one agency in every state. For COCAA, we serve six counties which includes Cleveland, Lincoln, Logan, Payne, Pottawatomie and Seminole County. We do a lot of assistance, but we also do a lot of referrals. We assist with utilities such as electric, water gas, etc. as funds are available. We also help with prescription assistance at low-cost or free. Many families have requested assistance with food, clothing, housing, transportation, tax preparation, and job readiness or job searches. According to the US Census Bureau, Cleveland County has over 300,000 residents and of that almost hitting 100,000 are residents from Moore. The poverty rate for the city of Moore is about the same for the general United States at 10% and of course children are affected more often. The average rent for the city of Moore is $1,200 so we are asking help with funding to assist with our rental assistance program. In an overview of last year, for Moore we had 130 apply for our assistance and 88 of those (about 2/3) were rental assistance. For 2025, there have been 30 plus application and referrals, t0-date, for the city of Moore for rental assistance. Last year we requested $5,000.00 to help with rental assistance and we have asked for more to enhance our program for this year. Funds requested will be used to assist income eligible clients with rent. We try to understand their total situation, assist where we can, and then provide referrals and options to help eliminate additional barriers. We are asking $10,000.00 in funding for this year which should help with up to ten households up to $1,000.00 for rent, but it varies because although the average rent is around $1,200.00 for Moore, we have seen smaller monthly rental amounts such as $500 to $700 as well.

Amy Bergseth completes the presentation. It is now open for questions.

Louie Williams asks: What all qualifies as emergency assistance?

Amy Bergseth states: It could be loss of job, having to pay for car repairs, emergencies that really just put them in a bind and they aren't able to pay rent.

Kelley Mattocks asks: You mention having 30 applicants. Are those exclusive to the city of Moore?

Amy Bergseth states: Yes.

Chairman Louie Williams states that **Mary Abbott Children's House** will present next.

Christi Cornett, Program Director, presents on behalf of Mary Abbott Children's House.

Christi Cornett begins the presentation:

We provide important services to children that are potential victims of abuse and neglect. We provide forensic interviewing, medical services, advocacy services, and community outreach. But, as far as for the City of Moore grant, we are focusing in on our forensic interviewing program and that is the cornerstone of everything that we do. It allows for children to come into our space in a safe environment, share their experiences to a trained individual who is able to give them their own identify and provide whatever has happened to them in a way that is child friendly and developmentally appropriate. It is court defensible because our forensic interviewers go to court and testify on behalf of that child and be the voice for that child. What we've seen over the last several years is an increase in the need for certain services. Last year alone Abbott House served all of District 21 so it's Cleveland County, McClain County and Garvin County, but we are focused here in Cleveland County with a satellite office is Garvin County. Last year alone we served a record number of 1,000 kids receiving forensic interviews. For here in Moore, 195 citizens. This year we're on target for another record number of 1,200 interviews with 220 of the kids anticipated to be from the city of Moore. Part of what we do is this comes from you all so we are asking for $20,000.00 to continue to serve that increase. It's a little over a 12% increase from what we saw last year to what's anticipated this year. It allows for those kids to have that support and the families to have support to get them on the path to healing and ensure that whatever is going on in their lives isn't going to stop them, but help them move forward and see that there's a future ahead of them and so with your help we can do that.

Christi Cornett completes the presentation. It is now open for questions.

Sean Evans asks: Was the 195 total served through the program of City of Moore residents for 24 fiscal year?

Christi Cornett states: Yes.

Sean Evans asks: Currently you're at 53 for this year?

Christi Cornett states: At the time of creating this presentation, yes. I know even since scheduling this we have seen an increase because I think this week alone we have served 4 or 5 kids from the Moore area.

Sean Evans asks: You said you're on track for what number for this year?

Christi Cornett states: 220. This was submitted in March so since March we have seen an increase.

Chairman Louie Williams states that **Metropolitan Fair Housing Council of Oklahoma** will present next.

Executive Director, Mary Daniels Dulan, will be presenting on behalf of Metropolitan Fair Housing Council of Oklahoma.

Mary Daniels Dulan begins the presentation:

This year, Oklahoma commemorated the 30th anniversary of the Oklahoma City bombing. Our founder, Kathy Silovsky, survived the Oklahoma City bombing. She founded Metro in 1978. Kathy went on to HUD in 1987 and when the bombing occurred she was at work and survived because the man who was running the canteen who was blind, led her and several of her coworkers out. Kathy honored all 35 of her coworkers who she lost during the bombing and attended each of their services. It took a toll on her and she was injured during the bombing and she passed away 3 years later. We have provided services to city of Moore before we got this grant. During Kathy

Silovsky's administration, she would always answer phone calls from anybody. We are seeking $5,500.00 that will target at least 25 persons this year. I meant to add a footnote to our current funding situation. In February of this year, 78 private fair housing groups like ours were shut down throughout the nation. They were given a 24 hour notice on February 27th to cease and desist on February 28th. All of them still have outstanding invoices and contracts with HUD. We don't know how this happened, but in Region 6, which covers Texas, New Mexico, Arkansas, Oklahoma, and Louisiana, Metropolitan Fair Housing Council is the only non-profit still standing. Us and the legal aid program. We don't know why. However, we do not have a current HUD contract. We've been told to stand by. I need to let you know we have a dedicated team and although we don't have a payroll right now, we come in on a rotating basis. We are manning the phones, we don't have secretaries and we all work. Part of what we do, most fair housing agencies are looking at filing formal housing discrimination cases with HUD and that process can take up to two years. So what we try to do is resolve it locally. We talk to the landlords and the tenants and usually it's someone is not getting along. Most fair housing complaints that we process always come in as a landlord tenant case. Even the case that we settled a few years back for $800,000.00 for seven women who were sexually harassed by their landlord came in as three landlord tenant cases. So when we work a phone call, we don't know that landlord tenant until we go through the intake, case review, meetings with the attorneys, and we come up with a resolution for each person. But, where we used to get 10 to 15 calls a day, we now get around 40. We have a staff of six and four to five of us are working a shift at a time and it's overwhelming.

Mary Daniels Dulan completes the presentation. It is now open for questions.

The committee had no questions.

Chairman Louie Williams states that **Moore First United Methodist Church** will present next.

Member of the church and Outreach Team, Linda Dowling, will be presenting on behalf of Moore First United Methodist Church.

Linda Dowling begins the presentation:

Two years ago our church began this partnership with Moore to serve and feed people who are in need. We started out of an electrical closet. We got two shelves in an electrical closet and got started. We got a DHS grant for $21,000.00 and got more space than what we had. In 2024, we fed 1,573 people. In 2024, we were open 99 days and gave out 463 boxes that fed 1,573 people. We averaged almost 5 boxes a shift and the average number of people served by each box is a little over 3. We worked 196 volunteer shifts for 695 volunteer hours. The estimated total value of our boxes was $18,520 - $20,835, which is $40 - $45 per box. In the last 90 days we have seen a huge increase in the number of hungry people coming to the pantry. Last year we got $5,000.00 from the Moore grant which paid for $40 boxes and covered about 125 boxes. That started in October and then we ran out 7 months later. We have so many people that are hungry, need the food, and we tried to serve as many as we could. What we're seeing now at the pantry is an increase of families who come in the last few months, or the average number of people who come is around 9 to the pantry. They are bringing children and the average number the box serves is 5. We've began serving fresh produce and pastries. There is a local bakery that gives us the leftovers that we can bag up and give to people. The church supports this project and will not turn anyone away. We are asking you to help us with $9,000.00 this time to feed 180 families at about $50 a box because prices have gone up and we are also adding fresh produce. We appreciate your partnership.

Linda Dowling completes the presentation. It is now open for questions.

The committee has no questions.

Chairman Louie Williams states that **Moore Youth and Family Services, Inc.** will present next.

Executive Director, Amara Lett, will be presenting on behalf of Moore Youth and Family Services.

Amara Lett begins the presentation:

We were established in 1975 and just celebrated 50 years so we're excited about that. We serve Cleveland County kids age 6 to 18. Programs we offer primarily include behavioral health, substance use treatment which we even serve adults for as well, we have prevention services which is the PASS program which I'll be talking to you about today, school base services which I'll also be talking to you about today and we've added this year, our life skills program. That's been added as a result of a community needs assessment that was put out and out had an overwhelming response to some things that were missing in our community. So we have a number of

programs for that. Let's talk PASS, what is that? That is the first time offenders program and has been in place since 1995 and has very positive results. What we've found, is kids with their parents or guardian goes through that will actually offend at less than 20% which is good for Moore. We don't want those kids coming back into the system and having challenges. They have to have committed something like a misdemeanor crime to be eligible for the program. They have to of done something minor. So with that, the parent or guardian come to us with about 12 hours of curriculum learning things like how to communicate better or ways to navigate the justice system so they know how to not get back into trouble. This year we have a different offering. In the past we were only able to offer that program one time and now we are able to offer it twice. We are doing a weekday option and a weekend option. It has been extremely successful. We get kids from the municipal court system that they send to us. So we've increased those runs in response to what's happening in our community. For the school based services, we've been in Moore since 1996 and started this program one year after PASS began. Each student received an average of 10 hours of service through this program. We are actually in as behavioral specialists in the school system for junior high and high school and our therapists are there one day a week and alternate from school to school. We offer those kids with interventions if they are struggling and they can meet with our therapist's one on one. Schools may have a behavioral specialist there already, but that's one per school. So that's not always something they can get services for on demand like they can with our folks. We empower the student success through targeted support and interventions and what's great is because we aren't associated with the school, they may tell us things they wouldn't normally tell which adds to some of the success we see with that program. We also have a Healthy Transitions program that we offer to the elementary school level that was started after the Moore 2013 tornado to help kids transition back into the school and also through COVID as well. We served 200 kids last year and 58 were from the city of Moore. Why is the City Block Funding necessary? We don't charge for any of our services for the clients or partners. In addition, we are able to support them in their own environment. For the PASS service expansion, unfortunately kids are going to break curfew or bring vapes to school so we need interventions like PASS to give those kids and their parents structure and information that they need in order to be successful moving on. One of the life school we are offering is parenting. That was one of the things schools asked for. We are one of the only six DHS approved programs.

Amara Lett completed the presentation. It is now open for questions.

Kelley Mattocks asks: You said that 58 of the people you served were from the city of Moore for the school based services. What was the number for the PASS program?

Amara Lett states: I believe it was around 67 out of the 100 that we served last year. There has been a 15% increase since prior year.

Sean Evans asks: For the parenting classes you just talked about, did you say you just added that?

Amara Lett states: Yes. We added it this year.

Sean Evans asks: Do you do that in the school or where do you do those?

Amara Lett states: We are currently doing it at the Moore Youth and Family Services office, but we are currently in negotiations with the Moore Public School for kids who are expectant in the school system as well.

Chairman Louie Williams states that **St. Vincent de Paul Society** will present next.

Executive Director, Noreen Valadez, will be presenting on behalf of St. Vincent de Paul.

Noreen Valadez begins the presentation:

We were established back in the 1600s. We've been around hundreds of years and here in Moore for well over 20 years. Our core mission is going into the homes of those folks that are needing assistance, primarily utility bills. We help with gas, water, and electric bills. It helps those individuals stay in their homes and it also allows us the opportunity to meet with them one on one, get the full situation on what's going on in the household, what needs do you have, and being in that household helps us identify what other sources are out there that they may need in that particular time. Last year you gave us $10,000.00 and it was really a great benefit for our organization. 50% of the people we met with and used your grant funds for, were single female head of households. They are struggling to work and raise a family and pay the bills. We helped 208 Moore residents last year with the grants funds. Last year, we helped predominately extremely low income households. We don't have overhead, we are all volunteers. There are 18 of us from St. Andrews Catholic Church

from right down the road. All the money we receive from the parish is the money we use to serve the poor. In closing, I want to ask you why you should help St. Vincent de Paul. Because we are the community in the community development grant fund.

Noreen Valadez completed the presentation. It is now open for questions.

The committee has no questions.

Chairman Louie Williams states that **The Virtue Center** will present next.

Executive Director, Teresa Collado, will be presenting on behalf of The Virtue Center.

Teresa Collado begins the presentation:

We provide help and hope to people facing addiction and mental health challenges. It's an outpatient center, but we also help people that need that higher level of care. We served 27 people from Moore which entailed 73 group therapy sessions, 71 individual therapy sessions, and 22 new client screenings. All of those clients were either extremely low or low income. We have served over 80 people so far this year. We do not refuse services to those with the inability to pay. We also offer free services such as a parent and family support group. We do 8 week sessions, but people loved it so much that they want to come in for as long as they can. These are family members struggling with a loved one who is facing addiction that may or may not be in treatment. We are also a Narcan hub. We make Narcan available for free to our clients and community. Narcan is something that can help prevent overdose. We have case management services and recovery services. We did ask for an increase and understand everyone is facing challenging times. I would also like to add we offer virtual services.

Teresa Collado completes the presentation. It is now open to questions.

The committee has no questions.

Agenda Item No. 5: EXECUTIVE SESSION

Agenda Item No. 6: FUNDING ANNOUCEMENTS

Motion: Sean Evans makes a motion to award the following organizations with the following amounts: Aging Services $21,181.75, Central Oklahoma Community Action Agency $5,000.00, First United Methodist Church $5,000.00, Mary Abbott Children's House $5,000.00, Metropolitan Fair Housing Council $5,500.00, and the Moore Youth and Family Services school based program at $6,000.00 and PASS program at $6,000.00. Kelley Mattocks seconds the motion. Roll is called.

CDBG Committee:

Ayes:	Ralph Sherrard	Sean Evans	Kelley Mattocks	Kathy Garrity	Louie Williams	Rodney VanWinkle
Nays:						
Abstained:						
Absent:	Melissa Hunt	Janie Milum				
Staff:	Kahley Gilbert, Project-Grants Manager			Sky Larson, Administrative Assistant/Recording Secretary		

Agenda Item No. 7: CITIZENS TO BE HEARD

No citizens are in attendance.

Agenda Item No. 8: MEMBERS TO BE HEARD

Kahley Gilbert asks: When I first started there was a maximum request amount on application. Would you like to do that or keep it the way it is currently?

Louie Williams states: Let's do that, but once we have that general number of the funds we will have then come up with the maximum amount we should put on applications.

Kelley Mattocks asks: When do you have to put that out in relation to when you know what the funding is going to be?

Kahley Gilbert states: It's usually around the same amount each year. It will increase a little. For example, last year our allocation was around $349,000.00 and this years is $354,000.00. So usually it increased around $5,000.00 each year. Currently it isn't budgeted past 2025 and we don't know what it will look like in the future. It could decrease. They just released our allocation amount yesterday and I release the applications in March. Then I spend April going through the applications and getting with them to fine tune their budgets, make sure their requests are eligible, and then lastly I send it to you all.

Kelley Mattocks states: It may not be good to have a cap due to priorities changing year by year.

It was decided by the committee as a whole that for now we will not put a cap on applications.

Agenda Item No. 9: ADJOURNMENT

Kelley Mattocks makes a motion. Sean Evans seconds the motion. Roll is called.

Ayes:	Kelley Mattocks	Kathy Garrity	Rodney VanWinkle	Ralph Sherrard	Sean Evans	Louie Williams
Nays:						
Abstained:						
Absent:	Janie Milum	Melissa Hunt				
Staff:	Kahley Gilbert, Project-Grants Manager			Sky Larson, Administrative Assistant/Recording Secretary		

RECORDED FROM NOTES AND TRANSCRIBED BY_____Sky Larson, Administrative Assistant